

<p style="text-align: center;">YANKEE SPRINGS TOWNSHIP BOARD OF TRUSTEES</p> <p style="text-align: center;"><u>Regular Board Meeting</u></p> <p style="text-align: center;"><u>Thursday, January 14, 2016</u> 7:00 p.m.</p> <p style="text-align: center;">Yankee Springs Township Hall 284 North Briggs Road, Middleville, Michigan 49333</p> <p style="text-align: center;">MINUTES</p>	<p>FINAL MINUTES Page 1 of 4 YST Bd Trustees 1/14/16</p>
<p>Meeting called to order at 7:00 PM by Supervisor Mark Englerth.</p> <p>PLEDGE OF ALLEGIANCE:</p> <p>Roll Call: Jerkatis, J. Lippert, Englerth, Rottschafer, Campbell. All present</p> <p>Staff Present: Frank Fiala, Sandy Marcukaitis, Cathy Strickland, Alice Jansma, Rich Beukema, Larry Knowles, ZA.</p> <p>Visitors: 6 (not including staff present).</p>	<p>CALL TO ORDER</p> <p>PLEDGE ROLL CALL</p>
<p><u>ADDITIONS/CHANGES TO AGENDA:</u></p> <ul style="list-style-type: none"> • Remove #11 "Review of Contract- City of Wayland" 	<p><u>ADDITIONS/CHANGES TO AGENDA</u></p>
<p>APPROVAL OF MINUTES:</p> <p>Motion by Rottschafer with support from Campbell to approve the Regular Board Meeting Minutes of December 9, 2015 as presented. All ayes. MOTION CARRIED.</p>	<p>APPROVAL OF MINUTES</p> <p>Approval of Dec. 9, 2015 Regular Board meeting minutes as presented. MOTION CARRIED.</p>
<p><u>ACKNOWLEDGEMENT OF VISITORS:</u></p> <p><u>Gun Lake Area Sewer & Water Authority Director- Larry Knowles</u></p> <p><u>Sampling equipment upgrade needed: (Edwin Drive)</u></p> <p>Motion by Jerkatis with support from Rottschafer to allow up to \$2,500 for the installation of new sample station. ROLL CALL: Jerkatis: yes, Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. YES: 5, NO: 0. MOTION CARRIED.</p> <p>Motion by Rottschafer with support from Campbell to change language of Water Supply System Utility Ordinance (Ord. No. 43) Article VI - 126.606 regarding property/homeowner responsibility for repair of service line. ROLL CALL: Jerkatis: yes, Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. YES: 5, NO: 0. MOTION CARRIED.</p> <p><u>Consensus of Board was to go to the YS attorney with the proposed ordinance change for ordinance language approval.</u></p> <p><u>Water Tower Report</u></p> <p><u>Pressure washing recommended</u></p> <p>Motion by Rottschafer with support from Campbell to allow up to \$15,000 for power washing and further engineering of water tower, and flapper valve for overflow pipe (at tower). ROLL CALL: Jerkatis: yes, Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. YES: 5, NO: 0. MOTION CARRIED.</p>	<p><u>ACKNOWLEDGEMENT OF VISITORS</u></p> <p>GLASWA Director- Larry Knowles</p> <p>Motion to allow up to \$2,500 for the installation of new sample station. MOTION CARRIED.</p> <p>Motion to change language of Water Supply System Utility Ordinance (Ord. No. 43) Article VI - 126.606 regarding property/homeowner responsibility for repair of service line. MOTION CARRIED.</p> <p>Motion to allow up to \$15,000 for power washing and further engineering of water tower, and flapper valve for overflow pipe (at tower). MOTION CARRIED.</p>

Gun Lake Area Sewer & Water Authority Director- Larry Knowles, Cont'd

Software need for record keeping:

Motion by Englerth with support from Rottschafer to approve up to \$12,500 for Water meter software, reading device and radio devices (1st year). ROLL CALL: Jerkatis: yes, Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. YES: 5, NO: 0. MOTION CARRIED.

LAND SPLIT/ Y.S. Zoning Administration:

Motion by Campbell with support from Rottschafer to approve Land split request of R. Neeson on Arhana Crest Dr., Barlow Lake, Parcel #08-16-008-036-60. All ayes. MOTION CARRIED.

Discussion took place regarding the current process of YS Twp. regarding land split approval from Zoning Administrator and Assessor and having to wait until the Regular Board meeting for Board approval. M. Englerth requested a Resolution after L. Knowles/F. Fiala spoke with YS Counsel.

TTES –written report for December with year end figures- was distributed.

Barry County Board of Commissioners – Vivian Conner was present to give the report.

PUBLIC COMMENT: None.

TREASURER'S REPORT: John Jerkatis, Treasurer

Motion by Rottschafer with support from Campbell to accept the December 2015 Treasurer's Report as presented. All ayes. MOTION CARRIED.

CLERK'S REPORT: J. Lippert

• **Payroll and Accounts Payable & Approval:**

Motion by Campbell with support from Rottschafer to approve December Payroll check #s 5526-5544 including EFT for the amount of \$11,649.68. **Roll Call:** Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

Motion by Rottschafer with support from Campbell to approve Accounts Payable chk. #s 913243-913255 for the amount of \$8,291.76. **Roll Call:** Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

Motion by Rottschafer with support from Campbell to approve Accounts Payable chk. #s 913256-913290 for the amount of \$38,279.39. It was noted that check #913264 was voided. **Roll Call:** Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

Assessor contract Pay Increase

Motion by Lippert with support from Campbell to increase contract of Assessor, Dan Scheuerman, 4.4% and make retroactive as of July 1, 2015. **Roll Call:** Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

Motion to approve up to \$12,500 for Water meter software, reading device and radio devices (1st year). MOTION CARRIED.

Motion to approve Land split request of R. Neeson on Arhana Crest Dr., Barlow Lake, Parcel #08-16-008-036-60. MOTION CARRIED.

TTES

Barry County Board of Commissioners –Vivian Conner

TREASURER'S REPORT: John Jerkatis, Treasurer

CLERK'S REPORT: J. Lippert

Accounts Payable & Payroll Approved

Resignation of Rocky Adams/Zoning Enforcement Officer- Discussion took place

Attorney bill from Bauckham, Sparks included in packets

Accuracy test will be conducted **Feb. 11, 2016 for Presidential Primary** at Thornapple Township.

Rob Heethuis –of GLPA -Regarding Weather Siren for Gun Lake- presented the request/resolution.

Motion by Jerkatis with support from Rottschafer to approve Resolution for \$3,375 for the erection of a weather alert siren. Roll Call: Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

Motion by J. Lippert with support from Rottschafer to take funds for siren from the casino revenue account. Roll Call: Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

SUPERVISOR REPORT- MARK ENGLERTH:

Supervisor Englerth gave information and commentary on the following:

- #1. Cuddy Intercounty Drain Update
- #2. DNR Meeting 12-15-15
- #3. Resolution for Weather Alert Siren (Covered earlier with Rob Heethuis)
- #4. Well Head Protection Plan

Information- Storm Water Runoff

Yankee Springs Trail Riders Information

Alice Jansma: Amendment to the Budget – Fire Equipment Purchase Fund Budget \$115,000 (Replacement of Equipment)

Motion by Lippert with support from Rottschafer to amend Fire Equipment Purchase Fund Budget/Expenditures/Replacement of Equipment in the amount of \$115,000. Roll Call: Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

ORV ordinance- Barry County is looking at this. Townships can weigh in on this. Opting out could be an option per V. Conner. Discussion took place.

FIRE SERVICES COMMITTEE: Trustee, Roger Rottschafer

- Review of Contract – City Of Wayland (Draft #3 forthcoming)
- Resolution \$5,000 Emergency Allocation

Motion by Lippert with support from Campbell to adopt Resolution No. 01-2016: Establishing Policy and Procedures for Managing Fire and Ambulance Services in Yankee Springs Township. Call for discussion by Jerkatis, who commented on the last paragraph. Roll Call: Jerkatis: no, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 4, No: 1. MOTION CARRIED.

Electronic Sign-to be installed tomorrow, Jan. 15, 2016.

Motion to approve Resolution for \$3,375 for the erection of a weather alert siren. MOTION CARRIED.

Motion to take funds for siren from the casino revenue account. MOTION CARRIED.

SUPERVISOR REPORT- MARK ENGLERTH

Motion to amend Fire Equipment Purchase Fund Budget/Expenditures/ Replacement of Equipment in amount of \$115,000. MOTION CARRIED.

**TRUSTEE REPORT:
Roger Rottschafer**

Motion to adopt Res. #01-2016. MOTION CARRIED. \$5,000 Emergency Allocation

Motion by J. Lippert with support from Campbell to pay City of Wayland of \$906.64 for wages of Dan Miller. Invoice dated 12/23/15 Roll Call: Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

Pagers: Motion by Rottschafer with support from Jerkatis to pay C- Comm \$4,485.00 for ten pagers. Discussion of warranty took place. Roll Call: Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

Lippert thanked R. Rottschafer for his furniture donation to the fire station.

ZONING ADMINISTRATOR'S REPORT: L. Knowles, Written Report submitted

J. Lippert added PCI Report amount of 2015: \$10,368,555.00. Value added to Y.S.Twp

PLANNING COMMISSION: Frank Fiala, PC Chairman

Feb. 10, 2016 at 7 p.m. requested by the Planning Commission for the **Joint meeting.**

Public Hearing(s) at last planning Commission meeting – M-179 Overlay district - maximum height of 6' sign ordinance (deleted) and GL Overlay District language regarding setback from road right-of-way.

Fiala mentioned that two planning commissioners will be in Florida during the winter months. PC requests that they would get paid the same amount for participating remotely with the meetings.

Motion by Jerkatis with support from Campbell to pay two planning commissioners (normal pay)– for remote participation during winter months. All ayes. MOTION CARRIED.

Discussion occurred regarding having access to the Township Ordinance through Municode. L. Knowles has volunteered to scan ordinance on his own time. Sandy Marcukaitis mentioned commissioners possibly having laptops in the future.

PUBLIC COMMENT/BOARD COMMENT

Roger Rottschafer commented regarding the Trail project. Andrew of the State Park has noted approval of trail across from the Sand Bar and joining the Sassafras Trail. A separate meeting will need to be scheduled to discuss with the Board.

Motion for Rottschafer with support from Lippert to approve township attorney to move ahead on two cases briefly discussed at this time. Roll Call: Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

Robert Nelson, Westwood Lane commented on setting a precedent regarding PC members being paid for remote participation.

J. Lippert encourages residents to attend Planning Commission meetings while the PC goes through the process of renewing the five-year Master Plan for YS Township.

ADJOURNMENT:

Motion by Rottschafer with support from Campbell to adjourn at 9:09 p.m. Approved by all. All ayes. Motion carried.

Respectfully submitted:
Deb Mousseau
Recording Secretary 1/14/16

Date: Board approval 2-11-2016
Approved : _____
Janice C. Lippert, Township Clerk

Trustee: Roger Rottschafer
– continued

Motion to pay City of Wayland of \$906.64 for wages of Dan Miller. MOTION CARRIED.

Motions to pay for pagers-\$4,485.00. MOTION CARRIED.

ZONING

ADMINISTRATOR'S REPORT: Larry Knowles, ZA

PLANNING COMMISSION: Frank Fiala, Chairman

Motion to pay two planning commissioners (as normally paid)– for remote participation during winter months. All ayes. MOTION CARRIED.

PUBLIC COMMENT:

Motion to approve township attorney to move ahead on two cases briefly discussed at this time. **MOTION CARRIED.** Whispering Pines & Cole Property

ADJOURNMENT